

**SmartPA®**

# LEADING EXPERTS ON OUTSOURCING

PAs, business support and administration services



**Tailored monthly support packages**



**Trained and accredited virtual assistants**



**Scalable support during busy periods**



**Back-up support provided by our community of SmartPAs**

**CONTACT ELAINE JACKSON**



**07777 135 727**



**ELAINE.JACKSON@SMARTPASUPPORT.COM**

[www.smart-pa.com](http://www.smart-pa.com)